

HSCP PROGRAM ADJUSTMENTS

Program Adjustments (HSCP)

Program Adjustment	Date of Adjustment	Link to Adjustment
Electronic signature validation	March 2022	HSCP Memo re PII Non-wallet Identifier Clarification 3-31-2022.pdf
Flexibility in budget verification	March 2022	HSCP Memo re PII Non-wallet Identifier Clarification 3-31-2022.pdf
HSCP client-level reporting update	May 2022	Client-Level Reporting Announcement
First Quarter Client Level Data Exception 4.15.22 (Updated)	May 2022	MEMORANDUM – HSCP First Quarter Client Level Data Exception 4.15.22.pdf
Credit report – not pulled with justification (retroactive)	November 2022	Page 12 of HSCP Redlined Version of the Funding Announcement
Follow-up session – removing documentation requirement for unresponsive clients (retroactive)	November 2022	Page 16 of HSCP Redlined Version of the Funding Announcement

ORS/Data Point Adjustments

ORS/Data Reporting	Date of Adjustment	Detail of Adjustment
Flag for income less than \$10,000 removed	March 2022	HSCP 1.18 Removed yellow validation flag for annual income of less than \$10,000
Flag for PITI and rent that are more than 70% of income removed	April 2022	<ul style="list-style-type: none"> • HSCP 1.35 (Homeowner’s PITI) Removed flag when the total PITI was more than 70% of their reported monthly household income • HSCP 1.37 (Monthly rent amount) Removed flag when a client’s monthly rent is more than 70% of their reported monthly household income
Change to Criteria for the Duplicate Flag	August 2022	Red validation flag on the duplicates now only flags when the same subgrantee ID, client ID, and counseling level are present to avoid falsely flagging different sub-grantees using the same client ID
Flag for using “Outcome not yet achieved” for follow-up records removed	October 2022	HSCP 1.40 Removed the blue flag associated with “outcome not yet achieved” for follow-up records

ORS/Data Reporting	Date of Adjustment	Detail of Adjustment
Flag for missing a level 1 record now a red flag	October 2022	Changed blue flag to red flag for records missing corresponding Level 1 record when a Level 2 or follow-up record is added
Flag for annual gross household family income over \$150,000 removed	November 2022	HSCP 1.18 Yellow validation flag for annual income of more than \$150,000 removed
Flags regarding PITI over \$4,000 and under \$100 and Rent that is \$0 removed	November 2022	<ul style="list-style-type: none"> • HSCP 1.35 Removed flag to provide comment when PITI is over \$4,000 • HSCP 1.35 Removed flag to provide comment when PITI is less than \$100 • HSCP 1.37 Removed flag to provide comment when rent is \$0

What do colored flags mean?

- Red Flag – Cannot proceed, must make correction.
- Yellow Flag – Indicates potential data issue. Comment required to proceed.
- Blue Flag – Indicates potential data issue of more concern. Comment required to proceed.